

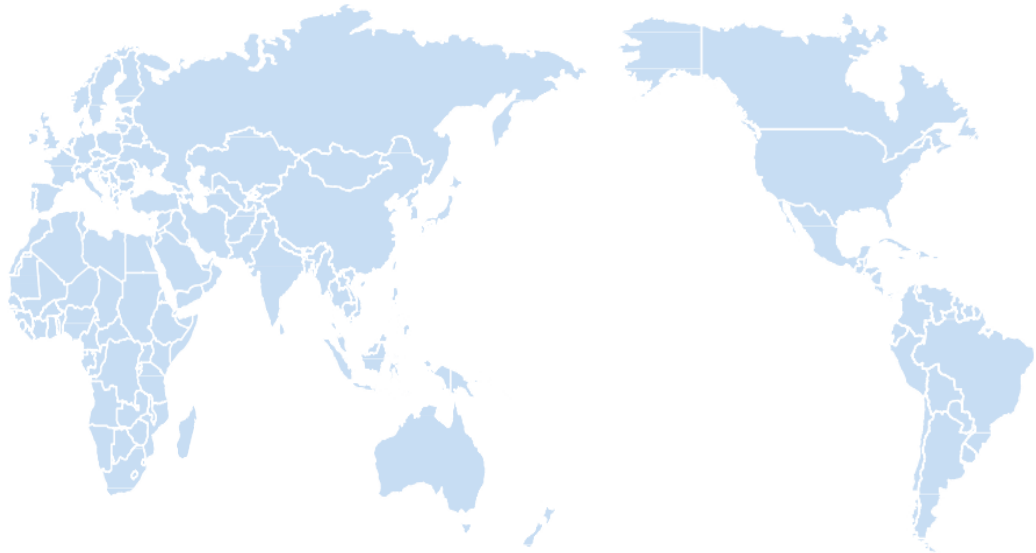
PNU

PUSAN NATIONAL UNIVERISTY

STUDENT VISITING PROGRAM

FACT SHEET

2023-2024



<https://international.pusan.ac.kr>
global@pusan.ac.kr

Updated on **February** 2022

PNU Student Visiting Program

Visiting Student Program

The Visiting Student Program provides an opportunity for students from international universities to study at PNU for one or two semesters.

Prerequisite

Undergraduate students must have completed at least two semesters, and graduate students must have completed at least one semester at his/her home university.

Semester Information

Academic Calendar

Fall Semester: September 1st – Late December

Lecture period: September 1st – Late December

Exam period:

Midterm - Late October

Finals - Late December

Semester break: Late December – next year March 1st

Spring Semester: March 2nd – Late June

Lecture period: March 2nd – Late June

Exam period:

Midterm - Late April

Finals - Late June

Semester break: Late December – next year March 1st

Important Dates

Orientation Days

Fall semester: Early September

Spring semester: Early March

Students need to arrive in time for the mandatory Orientation Days.

Application Process

Application Deadlines

Fall semester: April 30th of the year of study

Spring semester: October 30th of the previous year of study

Application procedure:

1. Account Creation

Students should provide the necessary information to create an application website account.

Please send an e-mail to global@pusan.ac.kr, including the below information.

Title your e-mail as "Please create an account to apply for Visiting Student."

Once the account is created by us, students will receive an e-mail reply.

*All Information, including your name and address, should be only in Roman alphabet form as the system does not recognize any other kind of alphabet.

<Institution and Home university International office Coordinator Details>

- ✓ email
- ✓ name of contact person(given name):
- ✓ family name :
- ✓ Name of Office(ex: International office) :
- ✓ Title(ex : Coordinator) :
- ✓ Mailing address(Street, City, Country, Zip-code)
- ✓ Tel(ex:+82-51-510-1873)

<Your information>

- ✓ Given name
- ✓ Family name
- ✓ E-mail address
- ✓ Date of Birth(YYYYMMDD)
- ✓ Gender
- ✓ Period of Study(one or two semesters)
- ✓ Nationality
- ✓ Country of home university
- ✓ Name of home university
- ✓ Current degree level
- ✓ Major at home university

2. Online Application

Students should log in to the below website with their e-mail addresses and birthdate.

<https://sep.pusan.ac.kr/inbound/exchange/login>

ID: Student's e-mail address

PW: Student's birth date in 8 digits(YYYYMMDD)

*Please note:

- Applications must be completed in English.
- All required documents must be completed in English.
- If you find any errors in your basic information on the application form, please contact us at global@pusan.ac.kr to correct them.

Required Application Documents (in English)

* All documents should be scanned and uploaded clearly in **JPG/JPEG/PDF** format, with file name in English.

A. Photo (Passport-sized: 3.5cm*4.5cm)

B. Valid passport (photo page)

* Please check the expiration date of the passport. It should be valid until you return to your home country.

* For the application, your name should be exactly the same as it appears on your valid passport.

Otherwise, your visa will be rejected due to conflicting information.

C. Study plan (in English)

D. Copy of transcript (in English)

E. Official bank statement (in US Dollars)

- For one semester: at least USD 6,000

- For two semesters: at least USD 12,000

F. Certificate of Enrollment and Certificate of Graduation

- OECD nationality students: Certificate of enrollment and certificate of graduation

- Non-OECD nationality students Certificate of enrollment and certificate of graduation (high school for undergraduate visiting students. For graduate school visiting students do not need to submit it.)

★ And extra documents needed:

1. Apostille or Authentication issued by the Korean Embassy or Consulate in your home university country

2. Chinese Nationality Students who study in China → Certification from CHSI website (学信网)

3. Chinese Nationality Students Who study outside of China → Authentication issued by the Korean Embassy or Consulate

G. Academic Recommendation letter by a professor of your home university

Educational Background (Home University)

Current academic year: Select the year of study at your home university at the time of application submission

Copy of transcript: Upload the transcripts for all your completed degrees, including the degree you are currently taking.

Language and GPA Requirement

There is no minimum GPA requirement. However, your academic performance will be taken into consideration for the screening process.

There is no language result requirement. However, you must be fluent in English or Korean to understand the courses.

Study Plan

The purpose of the study plan is to determine your acceptance to your study at PNU.

It should include motivation, subjects you have studied at your home university, and the goals to achieve as an exchange student.

You do not need to describe the detailed subjects you wish to take at PNU. A study plan confirms your learning goals and helps to evaluate outcomes through the exchange program. Please write a clear and detailed description of your study plan at PNU.

When choosing your major at PNU please check the available courses from the course list taught in English. Select the major that has the most courses that you plan to take. It is NOT mandatory to choose the same major as the current major. Instead, you should prove your study background is related to your application, so please state the reason why you selected it and what is your academic goal through it.

* The 'Study Plan Form' is attached below.

Financial Capacity

All visiting students must prove their financial capacity by submitting an official Bank Statement issued by a local bank. Students need to prove they have at least USD 6,000 for one semester and USD 12,000 for two semesters (The amount needs to be provided in US dollars).

If you are not able to issue it in English, handwrite the amount in US dollars on the original paper. Copy of your bank book is NOT allowed.

*Can be substituted with Scholarship Certificate.

*Affidavit of Support: Applicable only when the official bank statement is not under the applicant's name.

Terms of Agreement

After submitting the online application, it is required to read the declaration and agree to the terms. PNU will screen the documents once you have agreed to the terms.

Acceptance Result

Students will be notified via e-mail of the results.

Fall semester: Early June of the year of study

Spring semester: Early December of the previous year of study

Other Information

Intensive Korean Language Program(Non-credit program)

A program for students who want to focus on learning the Korean language in writing & reading and speaking & listening and experiencing Korean cultural activities including field trips as well.

Inquiries: interedu@pusan.ac.kr

Website: <https://lei.pusan.ac.kr/leieng/56420/subview.do>

Details : Mon~Fri 9:00~12:50/10weeks/1,400,000KRW(20% D/C is available for exchange students)

Please note...

A. Submitted documents shall not be returned.

B. All notifications during the application period (including the announcement of successful candidates) shall be made via e-mail.

C. Applicants will be held accountable, with penalties assessed (to include cancellation of admission) for the following infractions: failure to submit the required documents, errors or omissions in the documents, failure to fulfill the requirements indicated in the guidelines, indistinct addresses, correspondence failures, failure of successful candidates to notify PNU International of attendance, failure to execute procedures necessary to enter the country, and failure to fulfill other requirements.

D. Any applicant who gains admission through fraud, such as forgery or alteration of the documents or translation errors of the documents, and such information is discovered while at school or after graduation, his/her admission shall be canceled and/or all academic records shall be erased even if the applicant has already graduated.

E. International students must secure medical insurance against injuries or sickness and the insurance compensation limits must be a minimum of USD 100,000. Detailed information will be provided in the pre-arrival guidelines after you are successfully accepted.

F. Any issues not stipulated in the guidelines shall comply with the admissions procedures and regulations of the university. For more information, visit the PNU International website (<http://international.pusan.ac.kr>) or contact the PNU International Office at global@pusan.ac.kr

[Attachment 1]

Study Plan

Name:

Home University:

Please explain your academic goal through this student visiting program at PNU.

※ *A study plan is not a timetable or learning agreement!*

(Please write a clear and detailed description of your study objectives and give your reasons for wanting to pursue them at Pusan National University. And, please explain how your study plan and experiences of this visiting program can fit with your life goals.)

[Attachment 2]

Affidavit of Support
(Also original family relationship document must be submitted)

* A sponsor should be the applicant's **Direct Line Family** in principle.

| | | |
|------------------|------------------|--|
| Applicant's Name | | |
| Sponsor | Name/Institution | |
| | Relationship | |
| | Occupation | |
| | Address | |
| | Telephone/Mobile | |

I guarantee that I will be responsible for the above-named applicant's tuition, fees, and the living expenses for the duration of the whole program.

Signature

Date (YYYY.MM.DD)

Check List

To successfully apply for PNU's Visiting Students Program, you need to send the below documents **via post** along with this checklist page (check and tick every box) after completing the online application.

- Print out your completed online application page
- Scanned copy of passport(photo page)
- A Transcript of Academic Records (Original)
- A Certificate of Enrollment (Apostille)
- A Certificate of Graduation (Apostille)
- An Academic Recommendation Letter by a professor of your home university (Original)
- An Approval form from your home university coordinator
- Official Bank Statement (Original), and Affidavit of Support & family relationship document (Original) (Form: Attachment 2) in case the bank statement is not of your account (e.g. your parent's, etc.)

★Certificate of Enrollment and Certificate of Graduation★

- OECD nationality students: Certificate of enrollment.

- Non-OECD nationality students Certificate of enrollment and certificate of graduation(high school for undergraduate visiting students. For graduate school visiting students do not need to submit it.)

★ And extra documents needed:

1. Apostille or Authentication issued by the Korean Embassy or Consulate in your home university country
2. Chinese Nationality Students who study in China→Certification from CHSI website(学信网)
3. Chinese Nationality Students Who study outside of China→Authentication issued by the Korean Embassy or Consulate

Original documents should arrive by the application deadline.

Documents to be posted to:

| | |
|----------------|--|
| Name | PNU International office |
| Address | 1F Main administration bldg., Pusan National University, 2 Busandaehak-ro, 63beon-gil Geumjeong-gu, Busan, Republic of Korea (Zip Code: 46241) |
| Tel | +82-51-510-1873 |
| Email | global@pusan.ac.kr |

Information Sheet

Important Dates

Fall semester (September 1st to Late-December)

Application deadline: April 30th of the year of study

Dormitory check-in: TBA

Orientation: First week of September

Spring semester (March 2nd to Late-June)

Application deadline: October 30th of the previous year of study

Dormitory check-in: TBA

Orientation: First week of March

Admission

Certificate of admission (Visa document)

Once you are admitted, PNU International Office will send you an e-mail with a copy of Certificate of Admission and Business Registration.

Fall semester: will be sent in mid-June via e-mail

Spring semester: will be sent in mid-December via e-mail

Pre-arrival Guide

PNU International Student Service Team will send a pre-arrival guide to the students via e-mail.

Fall semester: will be sent in mid-June via e-mail

Spring semester: will be sent in mid-December via e-mail

Visa

D-2-8 Visa

All students are responsible for applying for a visiting student visa (D-2-8) by submitting the Certificate of Admission to the Korean Consulate in their home country.

Insurance

All visiting students MUST have overseas traveler's insurance before arriving in Korea.

All visiting students are required to register for the NHIS (National Health Insurance Service) + private insurance (PNU Group Insurance OR individually prepared insurance).

The details will be e-mailed to the students before the start of the semester.

Tuition(2022 Fall, subject to change)

Undergraduate

| Colleges/School | Departments | Total Tuition Fee (KRW) |
|---|---|--------------------------------|
| College of Humanities | All departments | 1,881,000 |
| College of Social Sciences | Department of Public Administration, Department of Political Science and Diplomacy, Department of Sociology | 1,881,000 |
| | Department of Social Welfare, Department of Psychology, Department of Library, Department of Media & Communication | 1,997,000 |
| College of Economics & International Trade | All departments | 1,881,000 |
| College of Natural Sciences | All departments | 2,459,000 |
| College of Engineering | All departments | 2,666,000 |
| College of Education | Korean Language Education, English Language Education, German Language Education, French Language Education | 1,881,000 |
| College of Information and BioMedical Engineering | All departments | 2,666,000 |
| School of Business | All departments | 1,881,000 |
| College of Human Ecology | All departments | 2,459,000 |
| College of Nanoscience and Technology | All departments | 2,666,000 |
| College of Sports Science | All departments | 2,459,000 |
| College of Arts | Department of Music, Department of Korean Music | 2,907,000 |
| | Department of Fine Arts, Department of Plastic Arts, Department of Design, Department of Dance, Department of Art Culture and Image | 2,607,000 |

Graduate

| Graduate School | Departments | Total Tuition Fee (KRW) |
|------------------------|-----------------------------|--------------------------------|
| Graduate School | Humanities & Social Science | 2,377,000 |
| | Natural Science, Sports | 3,130,000 |

| | | |
|--|-----------------------|-----------|
| | Engineering | 3,401,000 |
| | International Studies | 2,746,000 |

Dormitory

Website: <https://dorm.pusan.ac.kr>

Room type: Double room (2 people per room)

Facilities:

Furnished with two beds, desks, chairs, desk lamps, closets, and one telephone

Shower booth and toilet in each room (Woongbi, Jayu Hall building)

Separate laundry room

Dorm fee (including meals):

Twin room with private bathroom - 1,452,340KRW ~1,727,040 KRW (approx. 1,098 ~ 1,306 USD)

Single room with shared bathroom – 1,326,860 KRW ~ 1,845,810KRW(approx. 1,003 ~ 1,396 USD)

* The above fee is per semester (16 weeks)

Online application: The detailed schedule and procedures of the dormitory application will be included in the Pre-arrival Guide.

Application period:

Fall semester: early July

Spring semester: early January

Inquires for dormitory: (e-mail) idorm@pusan.ac.kr

Sangnam International House

PNU guesthouse is available in case you arrive earlier than the dormitory check-in date

Website: <https://sangnam.pusan.ac.kr>

Room fee: 47,000 KRW/per night (fee may differ)

Reservation: (e-mail) sangnam@pusan.ac.kr

Off-campus Housing

It is the student's responsibility to search for rooms or places for rent on their own if they wish to stay at off-campus housing. They are also responsible to look for rooms and make the contract with the landlord/owner.

The single rooms including kitchen and bathroom cost approximately 300,000KRW (deposit 5,000,000 KRW)

Other

PNU Summer School Program

PNU Summer School program provides international students with a cultural and educational experience during summer break(Late-June to early August) for three to five weeks.

It consists of courses covering diverse subjects, cultural activities, and field trips.

Website for PNU Summer School: <https://international.pusan.ac.kr/international/14>

PNU Buddy Program

All exchange students will be paired with an enrolled student at PNU as their PNU

Buddy. The PNU Buddy will assist with the following: Course registration, Adaptation to PNU campus life, etc.

**Details will be included in the Pre-arrival Guide.*

Academic Information

Workload per Semester

Undergraduate

12 credits

Max 19 credits (except for below departments with Max 21 credits)

Max 21 credits

- College of Engineering
- College of Education
- College of Nanoscience and Nanotechnology
- College of Information and Biomedical Engineering(Including School of Computer Science and Engineering)

* Undergraduates can take 3 credits of graduate courses per semester.

Graduate

Min. 3 credits

Max. 10 credits(12 credits when mixed with undergraduate courses)

* Graduate School of International Studies: Min. 3 credits Max. 12 credits

※ Graduate students can register up to 6 credits per study period from other department graduate courses or undergraduate courses (max 6 credits combined)

[Example of possible options – only can choose one option]

a. 6 credits from other department courses

b. 6 credits from undergraduate courses

c. 3 credits from other department courses + 3 credits from undergraduate courses

Language of Instruction

English: Approximately 350-360 courses taught in English are offered each semester.

<https://onestop.pusan.ac.kr/page?menuCD=000000000000335> (select English in “Courses in foreign languages”)

Grading System

Hours per week:

50-minute class per week for one semester equals one credit hour. (100 minutes or more of laboratory work per week for one semester equals one credit hour)

Grading System

A+=4.5(100~95), A0=4.0(94~90)

B+=3.5(89~85), B0=3.0(84~80)

C+=2.5(79~75), C0=2.0(74~70)

D+=1.5(69~65), D0=1.0(64~60)

P=Pass, F0=Fail, N=Non Pass, S=Satisfactory, U=Unsatisfactory

Courses

Course search & syllabus

Check the list of classes for the same semester of the previous year, please note that the offered courses are subject to be revised.

- For the student of Spring 2023 -> Check out Spring semester 2022
- For the student of Fall 2023 -> Check out Fall semester 2022

Please read the PNU course registration guide carefully before checking the course list.

Basically, students are allowed to take courses across the faculties – however, please be aware that students who wish to take a course out of their department should go through an additional process. Details you can find in the course registration guideline attached.

Course list (the finalized list will be updated in August(fall semester) and February(spring semester))
<https://onestop.pusan.ac.kr/page?menuCD=000000000000335>

Course list (taught in English)

<https://onestop.pusan.ac.kr/page?menuCD=000000000000335> (select English in “Courses in foreign languages”)

Special Programs

Department of Global Studies (undergraduate program)

The Department of Global Studies (DGS) offers a challenging, interdisciplinary curriculum taught entirely in English and almost exclusively by native English speakers. Included in the curriculum are courses in law, international relations, history, economics, political science, human rights, culture, business, art, regional studies, and religion.

(Website): <https://pnudgs.com/>

(Course list) : https://pnudgs.com/page/03_02.php

Korean and East Asian Studies (undergraduate program)

KEASP is a unique and regional program offered by the Department of Global Studies (DGS) established in 2014. It provides international students with a diverse education in the cultural, social, political, economic, trade, business, and security issues shaping the Asia-Pacific region.

(Website): <https://pnudgs.com/>

(Course list) : https://pnudgs.com/page/03_02.php

Korean Language Courses(credit courses)

- Beginners Korean
- Intermediate Korean
- Advanced Korean
- Learning Korean in Drama
- Learning Korean in Songs

* No replacement test is required to register. Please check the syllabus to estimate the level.

Units of Selection

Colleges and Departments

※ Some of the departments may not have (enough) courses taught in English.

Check the list of classes for the same semester of the previous year, and check the available courses from the course list taught in English.

Please read the PNU course registration guide carefully before checking the course list.

Basically, students are allowed to take courses across the faculties – however, please be aware that students who wish to take a course out of their department should go through an additional process. Details you can find in the course registration guideline.

- Course list: <https://onestop.pusan.ac.kr/page?menuCD=000000000000335>

- Courses in English: <https://onestop.pusan.ac.kr/page?menuCD=000000000000335> (select English in “Courses in foreign languages”)

※ Students can take courses in any language. However, they should be responsible for taking the courses, exams, and assignments. Please keep in mind the courses conducted in Korean will be 100% Korean and the exams as well.

※ Dept. NOT open to Exchange students: Dentistry, Medicine, Korean Medicine, Nursing, Law

Course Catalog

(Language of Instruction: The number of courses offered in English is constantly increasing. However, not all the courses not thought in English. Students are advised to check the language of instruction for the desired courses in advance.)

College of Humanities

Department of Korean Language and Literature
Department of Chinese Language and Literature
Department of Japanese Language and Literature
Department of English Language and Literature
Department of French Language and Literature
Department of German Language and Literature
Department of Russian Language and Literature
Department of Korean Literature in Chinese Characters
Department of Language and Information
Department of History
Department of Philosophy
Department of Archaeology
Department of Korean language education as a foreign language

College of Social Sciences

Department of Public Administration

Department of Political Science and Diplomacy
Department of Social Welfare
Department of Sociology
Department of Psychology
Department of Library
Archive and Information Studies
Department of Media & Communication

College of Economics & International Trade

Department of International Trade
Department of Economics
Department of Tourism and Convention
Department of Global Studies (100% of courses are taught in English)
Department of Public Policy & Management

College of Natural Sciences

Department of Mathematics
Department of Statistics
Department of Physics
Department of Chemistry
Department of Biological Sciences
Department of Microbiology
Department of Molecular Biology
Department of Geological Sciences
Department of Atmospheric Environmental Sciences
Department of Oceanography

College of Engineering

School of Mechanical Engineering
Department of Polymer Science and Engineering
Department of Organic Material Science and Engineering
School of Chemical Bimolecular Engineering & Environmental Engineering
: Chemical and Bimolecular Engineering Major, Environmental Engineering Major
School of Materials Science and Engineering
Department of Electronics Engineering
Department of Electrical Engineering
School of Urban, Architecture and Civil Engineering
: Architectural Engineering Major, Architecture Major, Urban Engineering Major,
Civil Engineering Major
Department of Aerospace Engineering
Department of Industrial Engineering
Department of Naval Architecture and Ocean Engineering

College of Information and Bio Medical Engineering

School of Computer Science and Engineering

College of Education

Korean Language Education
English Language Education
German Language Education

French Language Education

School of Business

Department of Business Administration

College of Human Ecology

Department of Child Development and Family Studies.

Department of Clothing and Textiles

Department of Food Science and Nutrition

Department of Interior and Environmental Design

College of Nanoscience and Technology

Department of Nanoenergy Engineering

Department of Nanomechatronics Engineering

Department of Optics and Mechatronics Engineering

College of Sports Science

Department of Sports Science

College of Arts

Department of Music

: Vocal Music, Piano, Composition

Department of Fine Arts

: Carving & Modeling, Korean Painting, Western Painting

Department of Plastic Arts

: Wooden Furniture Painting, Ceramics, Textiles & Metal

Department of Korean Music

: String·Vocal, Wind·Percussion, Theory·Composition

Department of Dance

: Korean Dance, Ballet, Modern Dance

Department of Design

: Visual Design, Animation, Design & Technology

Department of Art Culture and Image

Graduate School of International Studies(Most of the courses are taught in English)

International Logistics & Port Management

International and Area Studies

International Trade

Korean Studies

Contact Information

PNU International Office Contact Information

Mailing address

Pusan National University, PNU International
 1F, Main Administrative Bldg. 2 Busandaehak-ro, 63 beon-gil, Geumjeong-gu,
 Busan, Republic of Korea (postal code: 46241)

Website: <https://International.pusan.ac.kr>

| Inquiry | Staff Name | Contact Information |
|---|------------------|--|
| Inbound Program (Exchange/Visiting) | Mr. Sooho KIM | E-mail: global@pusan.ac.kr Tel: +82-51-510-1873 |
| America, Hongkong Universities | Mr. Ki-Hun PARK | E-mail: iglobal@pusan.ac.kr Tel : +82-51-510-3653 |
| Europe, Oceania, Asia(except Mainland China and Japan, Hongkong), Africa Universities | Ms. Ji Ah MIN | E-mail : abroad@pusan.ac.kr Tel : +82-51-510-3651 |
| China and Japan Universities | Ms. Dahye HAN | E-mail: exchange@pusan.ac.kr Tel : +82-51-510-3623 |
| Course Registration Buddy Program | Ms. Hyoseung RYU | E-mail: foreign@pusan.ac.kr Tel: +82-51-510-3839 |
| Visa | Ms. Hyejung YANG | E-mail: visa@pusan.ac.kr Tel: +82-51-510-3353 |
| Dormitory | Ms. Eunjung CHOI | E-mail: idorm@pusan.ac.kr Tel: +82-51-510-3881 |
| Insurance | Ms. Jungsun OH | E-mail: insurance@pusan.ac.kr Tel: +82-51-510-3882 |

Living Cost in Busan

| Cost | | Approximate Cost (KRW) | Remarks |
|----------------|----------------------|------------------------|--|
| School | Room and Board | 1,746,800 | Dormitory fee with 3 meals a day |
| | Books and Supplies | 200,000 | Differs depending on the departments |
| Transportation | Subway | 1,400~1,600 | |
| | Bus | 1,300~2,200 | |
| | Taxi | 3,800 | Basic fare: up to 2km |
| Food | Campus Cafeteria | 4,000 | Included in the dorm fee if you stay in the dormitory |
| | Restaurants | 8,000~ | Bibimbap(Korean rice with mixed vegetables): 8,000~10,000 Fried chicken: 16,000(for two) Pasta: 10,000~13,000 Pizza: 10,000~25,000(for two) Chinese fried pork: 12,000~17,000 Indian Tandoori chicken: 10,000~20,000 Japanese noodles: about 7,000~10,000 Fried rice with seafood: 7,000~8,000 Coffee to go: 2,000~3,000 |
| Communication | Wifi | Free on Campus | |
| | USIM card (Pre-paid) | 12,000~ (1 month) | Call 50min, Text unlimited, Data 250MB |
| | | 45,000~ (1 month) | Call 100min, Text 100, Data 10G |

Transportation: How to get to PNU

| From | Subway | Taxi |
|---|--|--|
| Busan/Gimhae International Airport | Take the Gimhae Light Rail towards Gangseo-Gu Office and get off at Daejeo station. Transfer to subway line #3 towards Suyeong and get off at Yeonsan station. Transfer to subway line #1 (towards Nopo) and get off at the Pusan Nat'l Univ. station. It takes about an hour, and the subway fare is about 2,000 won. | If you take a taxi from Gimhae International Airport to PNU Busan campus, it will take about 40 minutes (21km) and will cost about 25,000 won. |
| Busan Train Station | If you arrive in Busan using the railway, walk towards Busan Station Square and take subway line #1 towards Nopo. Get off at the Pusan Nat'l Univ. station. The subway ride takes about half an hour and will add about a 10-15 minute walk up to the front gate. The subway fare is 1,600 won. | Taking a taxi to PNU will take about 30 minutes (22km) and costs about 18,000 won. |

